



Policy Name:	Live Events Policy
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Policy Acceptance

We, the undersigned charity trustees of Assemble Church, hereby affirm our collective acknowledgment and consent to the policy document presented herein. Having carefully reviewed its contents, we endorse and approve the policies outlined within, recognising their importance in guiding our organisation's actions and upholding our commitment to our mission. This unified agreement signifies our dedication to adhering to the principles and guidelines set forth in this policy, ensuring transparency, accountability, and the responsible stewardship of our charitable endeavours.

Key Individuals

Any mentions or references within this charitable policy document to specific roles, should be cross-referenced with the most up-to-date information available in the



'ACP00-Policies-Procedures-Key-Individuals-People-Register'. This comprehensive register is diligently maintained to ensure accurate identification of the current relevant individuals holding such roles within our organisation. It is essential to consult this register for the latest details on key personnel to maintain alignment with our governance and operational practices.

1. Introduction

Assemble Church is committed to creating a worship environment that is both spiritually enriching and sensorially engaging during our Sunday Services. This policy outlines the standards and practices for the use of lighting and sound during these services, ensuring they contribute positively to the worship experience while prioritising safety and comfort for all attendees.

2. Lighting Policy

2.1. General Lighting Standards:

- 2.1.1. Dramatic dimmed, moving, flashing, or dynamic lighting may be used to enhance the atmosphere.
- 2.1.2. Haze or dry ice effects may be utilised to augment the visual experience.

2.2. Considerations for Attendees:

- 2.2.1. Attendees should be aware that dimmed or dynamic lighting can decrease visibility.
- 2.2.2. Individuals sensitive to lighting effects, including those with epilepsy, should be cautious as these effects may be distressing.
- 2.2.3. Haze or dry ice effects are safe for individuals with breathing challenges like asthma. However, the sensory impact of these effects on perceived breathing should be noted.

3. Sound Policy

3.1. Sound Levels and Measurements:

- 3.1.1. Sound levels during services may be loud and can vary throughout the venue.
- 3.1.2. A sound pressure levels (SPL) Map of the venue is available to identify areas with different SPL.
- 3.1.3. Sound levels are monitored continuously using a calibrated reference microphone at the Front Of House (FOH) position.



Measured in decibels (dB), with 'A-weighting', dBA for average noise levels and 'C-weighting', dBC for peak measurement.

- 3.1.3.1. The loudest position in the venue will not exceed 96dBA over a 15 minute (equivalent continuous sound level) LEQ measurement.
- 3.1.3.2. In accordance with the SPL Map, the position of the reference microphone is not the loudest position in the venue, but is offset by a measurement of 4dB
- 3.1.3.3. Therefore recorded measurements from the reference microphone at FOH are measured to not exceed 92dBA 15 minute LEQ.
- 3.1.3.4. Additional fast dBA LEQ measurements will be recorded to ensure audio levels do not exceed 107dBA or 140dBC 1secLEQ in the loudest position, or 103dBA or 136dBC 1secLEQ at the FOH position.

- 3.1.4. SPL exposure monitoring fall within the HSE's recommendation for Event Safety with regards to noise, guidance found here: <https://www.hse.gov.uk/event-safety/noise.htm>
- 3.1.5. Measures are taken to minimise acoustic noise, including the use of drum screens.

3.2. Seating Recommendations:

- 3.2.1. Attendees sensitive to volume are advised to choose seating in areas with lower SPL, as indicated on the decibel map.
- 3.2.2. The volume of congregational singing, which may exceed 96dBA, is a variable outside our control.

4. Safety and Legal Compliance

- 4.1. All lighting and sound equipment and their usage will comply with applicable safety standards and legal regulations. Including, but not limited to:
 - 4.1.1. Electrical PAT Safety testing
- 4.2. Regular inspections and maintenance of equipment will be conducted to ensure safe operation.

5. Accessibility and Comfort Considerations

- 5.1. Earplugs are available on request for attendees who find the sound levels uncomfortable.



- 5.2. Seating arrangements will be made to accommodate the preferences and needs of attendees where possible, especially concerning sound and lighting sensitivity.
- 5.3. This policy will be reviewed and updated regularly to ensure it continues to meet the needs of our congregation and remains in compliance with legal and safety standards.

6. *Venue Accessibility*

- 6.1. The venue will be accessible to individuals with disabilities, including wheelchair-accessible entrances and seating areas.